



Change of Major Form

Please complete this form to declare, change, or update the major you are completing at the IAA. You may request a change of major prior to completing 45 credits toward your IAA certificate. Change of major requests go into effect at the start of the next semester. Students who change majors must satisfactorily complete all of the courses required for the new major, and may be assigned a new academic advisor. Students must be enrolled in the IAA major from which they plan to graduate when registering for the final 15 credit hours of their certificate.

By completing this form, your student record, transcript and graduation requirements will be updated.

Procedure: Complete the form carefully, making sure to select the appropriate certificate track. Have your current academic advisor sign the form. Then submit it to the IAA office for processing.

NOTE: If you wish to complete a second certificate after earning your first one, please see the IAA Student Handbook for requirements. Only two IAA certificates can be awarded.

UID: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI \_\_\_\_\_

New Major: \_\_\_\_\_

Current Major: \_\_\_\_\_

\_\_\_\_ I have discussed this change of major with my academic advisor, and I understand that the required courses needed to earn my certificate will change.

Student Signature

Date

Advisor Signature

Date

IAA Office Action \_\_\_\_\_